

16 DISCUSSION QUESTIONS TO HELP YOU LEAD BETTER MEETINGS

Divergent Discussion Questions

Use these questions to expand possibilities, explore ideas and brainstorm.

1. Where should we start?
2. If X were to happen, then what?
3. What does the data tell us?
4. What prevents us from trying X?
5. What's the most outlandish idea we can come up with?
6. Where are the gaps?
7. What haven't we discussed yet?
8. Where's the elephant in the room?
9. If it's been tried before and didn't work, why not? How can we reconfigure it for success?

Convergent Discussion Questions

Use these questions to create focus, narrow choices and bring closure.

1. What would need to happen in this meeting for everyone to gain comfort in moving ahead?
2. If we knew we couldn't fail, which option would we choose?
3. Of all these ideas we've generated, which one makes us most nervous?
Why?
4. We don't need to decide on all of this today. What one task would best help us move forward?
5. Who will own each task? What's the deadline? Who needs to stay informed?
6. What's the risk/payoff of each option that we've identified?
7. That's a possible outcome – now, let's assess the probability of that outcome occurring